

# EXHIBIT 42

**PRIMECARE MEDICAL, INC.  
ALL CONTRACT FACILITIES**

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Policy Name: **Mental Health Clinician**

Number: PCM C-04.18

Effective Date: 01/01/03      Revised: 01/01/06, 01/01/09, 01/01/10, 01/01/14, 01/01/16,  
01/31/17

Reference: PCM C-04

Approval: 2/17/14

Francis J. Komykoski, M.B.A., CCHP  
Strategic Planning Officer  
Director of Policies and Procedures

Carl A. Hoffman, Jr., D.O., CCHP  
Carl A. Hoffman, Jr., D.O., CCHP  
President, Corp Medical Director

- I. POSITION CLASSIFICATION:** Mental Health Clinician
- II. SUPERVISED BY:** Psychologist, Health Services Administrator
- III. SUPERVISES:** Not Applicable
- IV. GENERAL DUTIES:** Responsible for coordinating and implementing mental health program.
- V. QUALIFICATIONS:**
  - A. Master's in Social Work, Psychology, or other related Human Services degree with a concentration in mental health course work, training and/or experience preferred.
- VI. RESPONSIBILITIES:**
  - A. Responsible for the clinical monitoring, coordinating and implementing of the mental health program in accordance with NCCHC/ACA Standards.
  - B. Serve as the mental health liaison between the medical unit and facility staff.
  - C. Serve as the PCM mental health liaison for psychiatric/ psychological services, outside the facility.
  - D. Provides input to facility Health Services Administrator regarding treatment response and progress reports on inmates/patients on a regularly scheduled basis.
  - E. Facilitates admission and placement of inmates/patients in forensic and community facilities.

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Policy Name: **Mental Health Clinician**

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- F. Monitors all psychological clinical services provided.
- G. Monitors treatment response of inmates/patients and documents.
- H. Ensures complete, accurate, and timely entries are made for each inmate/patient contact.
- I. Assesses mental health status of inmates/patients who have been referred by a primary treatment provider and review with the psychiatrist/psychologist.
- J. Monitors program to ensure that standards of care are in accordance with NCCHC and accepted psychiatric/ psychological standards. Application of standards form the basis for Quality Assurance criteria.
- K. Is a member of the Quality Assurance Committee and sub-committee. Assists in the establishment of Quality Assurance standards and audit criteria.
- L. Serves as a member of various committees within the medical unit and facility.
- M. Develops and conducts in-service education programs according to annual in-service calendar.
- N. Prepares monthly reports, which reflect performance. Submits copy to facility Health Services Administrator.
- O. Actively assist with the detection and prevention of inmate/patient suicide.
- P. Maintain confidentiality at ALL times.
- Q. Submit copy of professional license and other credentialing information to the corporate office.
- P. Any/all other duties and responsibilities as assigned or delegated.

***CERTIFICATION:*** *I certify that I have read and understand the scope of my job classification.*

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Signature of Employee

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Date

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ALL CONTRACT FACILITIES**

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Policy Name: **Psychiatric Certified Registered Nurse Practitioner (CRNP) /**  
**Physician Assistant (PA)** Number: PCM C-04.21a

Effective Date: 02/10/14 Revised: 07/01/14, 01/01/16, 01/31/17

Reference: PCM C-04

Approval:   
Francis J. Komykoski, M.B.A., CCHP Carl A. Hoffman, Jr., D.O., D. Sc., CCHP  
Strategic Planning Officer President, Corp Medical Director  
Director of Policies and Procedures

**I. POSITION CLASSIFICATION:** Psychiatric Certified Registered Nurse Practitioner (CRNP) / Physician Assistant (PA)

**II. SUPERVISED BY:** Medical Director, Collaborating Physician (Psychiatrist), Director of Mental Health, administratively by HSA.

**III. SUPERVISES:** Mental Health Staff (if required)

**IV. GENERAL DUTIES:** Evaluate, assess, diagnosis, and develop treatment plans for patients with mental illness.

**V. QUALIFICATIONS:**

- A. Graduate of an approved Certified Registered Nurse Practitioner / Physician Assistant program with a focus in psychiatry
- B. Licensed to practice as a Certified Registered Nurse Practitioner / Physician Assistant in the state in which the facility is located
- C. Experience in health care delivery required

**VI. RESPONSIBILITIES:**

- A. Assume responsibility for clinical practice in accordance with NCCHC/ACA Standards, PCM policies and procedures, and within scope of practice for a certified registered nurse practitioner / physician assistant.
- B. Provide services to the inmate/patient population utilizing current standard of care and psychiatric practice.

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**ALL CONTRACT FACILITIES**

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Policy Name: **Psychiatric Certified Registered Nurse Practitioner (CRNP) / Physician Assistant (PA)** Number: PCM C-04.21a

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- C. Work schedule will be at times that are mutually agreeable to psychiatric provider, facility administration, and PCM.
- D. Visit and provide psychiatric treatment to confined inmate/patients (restricted housing/behavioral units).
- E. Consult with medical director or attending physician to seek advice and expertise in their respective areas of practice.
- F. Be available to provide psychiatric consultation to all professionals (physicians/nursing) within the unit.
- G. Ensure complete, accurate and timely psychiatric entries are made for each inmate/patient contact.
- H. Provides follow-up care for patients with active mental illness.
- I. Evaluate all patients referred by medical staff, mental health staff, and facility staff.
- J. Treat all patients requiring psychiatric intervention.
- K. Refer inmate/patients in need of involuntary hospitalization to on-site psychiatrist or the director of mental health to facilitate physician evaluations and commitment hearing.
- L. Submit copy of professional license and other credentialing information to the corporate office.
- M. Maintain all stipulations set forth by written and State Board approved Collaborating Physician Agreement.
- N. Actively assist with the detection and prevention of inmate/patient suicide.
- O. Work collaboratively with psychologists, and other mental health staff.
- P. Maintain confidentiality at ALL times.

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Policy Name: **Psychiatric Certified Registered Nurse Practitioner (CRNP) /**  
**Physician Assistant (PA)**

Number: PCM C-04.21a

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- Q. Submit copy of professional license and other credentialing information to the corporate office.
- R. Any/all other duties and responsibilities as assigned or delegated.

***CERTIFICATION:*** *I certify that I have read and understand the scope of my job classification.*

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Signature of Employee

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Date

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**PRIMECARE MEDICAL, INC.  
ALL CONTRACT FACILITIES**

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Policy Name: **Psychologist**

Number: PCM C-04.30

Effective Date: 01/01/03 Revised: 01/01/06, 01/01/09, 01/01/10, 01/01/16, 01/31/17

Reference: PCM C-04

Approval:

  
Francis J. Komykoski, M.B.A., CCHP  
*Vice President of Operations*  
*Director of Policies and Procedures*

  
Carl A. Hoffman, Jr., D.O., CCHP  
*President, Corp Medical Director*

- I. POSITION CLASSIFICATION:** Psychologist
- II. SUPERVISED BY:** Clinical Psychiatrist, Medical Director, administratively by HSA
- III. SUPERVISES:** Masters Level, Social Worker (where applicable).
- IV. GENERAL DUTIES:** Responsible for coordinating and implementing mental health program.
- V. QUALIFICATIONS:**
  - A. Ph.D. or Masters Degree preferred.
  - B. Licensed to practice psychology in the state in which the facility is located.
  - C. Graduate of an accredited institution of higher education with a major in psychology.
- VI. RESPONSIBILITIES:**
  - A. Responsible for the clinical monitoring, coordinating and implementing of the mental health program in accordance with NCCHIC/ACA Standards.
  - B. Serves as the mental health liaison between the medical unit and facility staff.
  - C. Provides one-to-one intervention and follow-up of inmates/patients who suffer from substance abuse, as well mental illness.
  - D. Provides input to facility administration regarding treatment response and progress reports of inmates/patients on a regularly scheduled basis.

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Policy Name: Psychologist

Number: PCM C-04.30

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- E. Facilitates admission and placement of certified inmates/patients in forensic and community Mental Health facilities. Initiates the required paper work for the inmates/patients entry.
- F. Monitors all psychiatric/psychological clinical services provided.
- G. Monitors and document treatment responses of inmates/patients and documents.
- H. Ensures complete, accurate and timely entries are made for each inmate/patient contact.
- I. Evaluates mental health status of inmates/patients who have been referred by a primary treatment provider.
- J. Monitors that standards of care are in accordance with NCCHC/ACA and accepted psychiatric/psychological standards.
- K. Is a member of the Quality Assurance Committee and sub-committees as needed. Assists in the establishment of Quality Assurance standards and audit criteria.
- L. Serves as a member of various committees within the medical unit and facility as necessary.
- M. Develops and conducts in-service education programs according to annual in-service calendar.
- N. Prepares monthly reports, which reflect performance. Submit copy to the Health Services Administrator.
- O. Actively assist with the detection and prevention of inmate/patient suicide.
- P. Maintain confidentiality at ALL times.
- Q. Submit copy of professional license and other credentialing information to the corporate office.

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**ALL CONTRACT FACILITIES**

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Policy Name: Psychologist

Number: PCM C-04.30

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R. Any/all other duties and responsibilities as assigned and delegated.

***CERTIFICATION:*** *I certify that I have read and understand the scope of my job classification.*

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Signature of Employee

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Date

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